



Members Policy and Procedure

Date Approved	12 th December 2023	Effective State Date	1 st January 2024
Policy Number	6	Version Number	2.0
Review Date	1 st June 2024		
Related Documents	FSAT Constitution ISA Members Protection Policy		

1. Purpose of the Policy

This policy outlines the roles, requirements, and expectations of FSAT Members and future Members.

2. Application of the Policy

This policy applies to all FSAT Members and future Members.

3. Policy Statement

3.1 Procedure for Membership Applications

The FSAT membership application is to be submitted via FSAT's chosen online registration process. The application must be accompanied with payment.

Once the application is received, it must be considered by the Committee for approval. The Committee may approve membership applications outside of a Committee Meeting via email, social media messenger service or at the next Committee Meeting. This is at the discretion of the Committee.

All approved memberships will be listed in the minutes of the next Committee Meeting.

If a membership is not approved, this will be minuted and the reason for non-approval to be noted.

Any individual wanting to take part in any FSAT event must be a member prior to close of entries for the event in order to be eligible to participate in said event.

By applying for an FSAT Membership, the individual is agreeing to abide by the FSAT Constitution and all Policies and Procedures.

3.2 Period of Membership

FSAT Membership is for the calendar year, from January 1st to December 31st.

FSAT Membership renewal applications for the next year will be available by the latest December 1st. Any current member who has not renewed their membership after the 31st of December will be deemed no longer a current member.

Pro-rata memberships are available for new or first-time members only. This is not available for renewing members. Pro-rata is available from April through December. A fee per month (plus ISA Insurance fee if applicable) will be charged to the member for the remaining months of the year. If joining prior to April, then the member must pay for the entire year.

3.3 Membership Tiers

FSAT Membership Tiers are as follows:

- **TIER 1 - FULL MEMBERSHIP** - This is for skating/competitive skaters 18 years and over. Includes \$25 ISA Insurance fee.
- **TIER 2 - JUNIOR MEMBERSHIP** - This is for skating/competitive skaters under 18 years. Includes \$25 ISA insurance.
- **TIER 3 - AUSSIE SKATE LEVEL MEMBERSHIP** - This is for skaters currently competing in Aussie Skate levels only. You must be a current member of the National Aussie Skate Program. (Does not include \$25 ISA Insurance Fee as this is included in your Aussie Skate membership).
- **TIER 4 - COACHING MEMBERSHIP** - This is for non-competitive coaches only. You must have a current fully accredited APSA Membership.
- **TIER 5 - FAMILY MEMBERSHIP (FULL)** - FSAT skating/competitive members 18 years and over. A 10% discount entry for immediate family members living in the same household. Must have 2 or more family members of the same family. Includes \$25 ISA Insurance.
- **TIER 6 - FAMILY MEMBERSHIP (JUNIOR)** - FSAT skating/competitive skaters under 18 years. A 10% discount entry for immediate family members living in the same household. Must have 2 or more family members of the same family. Includes \$25 ISA Insurance.
- **TIER 7 - FAMILY MEMBERSHIP (AUSSIE SKATE)** - This membership is for Aussie Skate level skaters. You must be a current member of Aussie Skate. A 10% discount entry for immediate family members living in the same household. Must have 2 or more family members of the same family. Does not include ISA Insurance.
- **TIER 8 - NEW MEMBER/PRO-RATA MEMBERSHIP** - For new/first time members only. Must pay a pro-rata fee for the remaining calendar year. Plus \$25 ISA Insurance Fee for non-Aussie Skate level skaters. This is only for new members joining in April through to December, new members joining March or prior must pay for the whole calendar year.
- **TIER 9 - ASSOCIATE MEMBERSHIP** - This is a non-skating membership for Honorary Committee Members, Life Members, and non-skating members. This is a supporting membership. Does not include ISA Insurance.
- **TIER 10 – AFFILIATED CLUBS** - this membership is for affiliated clubs.
- **TIER 11 - TICKET TO PLAY** - this membership is for those that hold a Government Ticket to Play voucher.

3.4 Members Privacy

Photos or videos may be used on relevant FSAT social media for promotional reasons. Members will be given the opportunity to consent to photography/videography of themselves

and/or child in their membership registration forms and also in their competition/events registration forms.

3.5 Membership Requirements

Applicants for FSAT memberships will be assessed by the FSAT Committee and accepted or declined based on, but not solely dependent upon, the following:

- Must be of good standing with FSAT and/or their previous ISA Affiliated Member
- Must provide accurate and traceable information in the application process
- Has not acted in a way where misconduct is detrimental to the interests of FSAT or previous ISA Affiliated Member

All applications are subject to approval by FSAT at their discretion. Applications and payments submitted do not guarantee acceptance. In the event an application is declined, any payment made will be promptly refunded.

If an individual applies for an FSAT membership from another ISA Affiliated Member, the Secretary will contact the ISA Affiliated Member to verify that the person is in good standing and has no outstanding debts.

3.6 Skating and Officials Membership Requirements

A skating member is an athlete that is training, competing, or testing in or for Tasmania.

These are the following requirements for a skating member (Tier 1, 2, 3, 5, 6, 7, 8, and 11):

- Must reside in Tasmania;
- Must primarily train in Tasmania; and
- Must only represent FSAT in one or more figure skating disciplines.

If a FSAT skating member chooses to be a skating member of another ISA affiliated member, in one or more figure skating disciplines, their FSAT skating membership will cease.

If a skater during the calendar year decides to join another ISA affiliated member, they will not be entitled to any refund of memberships paid with FSAT.

FSAT Officials must only be a member of one ISA Affiliated Member.

3.7 Membership Refunds

All requests for refunds on FSAT Memberships must be in writing to FSAT and will be considered at the discretion of the FSAT Committee.

3.8 Membership Voting Rights

The following Memberships have voting rights at Annual General Meetings and General Meetings:

- Tier 1 full members
- Tier 2 junior members (a parent or legal guardian)
- Tier 3 Aussie Skate level members (parent or legal guardian of underage members)
- Tier 5 family membership - full
- Tier 6 family membership - junior (a parent or legal guardian)
- Tier 7 family membership - Aussie Skate (parent or legal guardian of underage members)
- Tier 10 affiliated clubs' representative
- Life Members
- FSAT Committee Members

Tier 4 coaching members and Tier 9 associate members, with the exception of committee members and life members, do not have voting rights at any FSAT meetings.

3.9 Expulsion of Members

The FSAT Committee reserves the right to annul any membership, including life members, if an individual person or persons fail to follow any applicable policies, procedures, and codes of conduct. All members must acknowledge that this is that the discretion of the FSAT Committee and the Committee has the final say in every decision.

The Committee will need to consider reinstating any previous member if the member or their parent/guardian has been in breach of the FSAT Constitution and/or policy and procedures.

Any grievances must be raised with the Committee through official forms of communication, i.e. via email.

Change History

Version	Approval Date	Change
1	October 2015	Development of Policy
2	12th December 2023	Review and re-formatting of Policy